

**Boston Law Fair**  
2024 Law Fair Logistics

**Date/Time:**

Saturday, September 14, 2024

- 9 – 10 am – Arrival and Set-Up
- 10 am – 1 pm – Law Fair
- 10 am – 11 am – Admission Panel #1
- 11 am – 12 pm – Admission Panel #2
- 11am – 12pm – AccessLex “Financing Your Legal Education” Presentation
- 12 pm – 1 pm – LSAC Presentation
- 1 pm – 2 pm – Recruitment Season Kickoff Reception (Law Representatives Only)

**Location:**

Suffolk University Law School 120 Tremont  
Street  
Boston, MA 02108

- Break Room – Law Admission Suite, Room 190
- Admission Panel #1 – Room 235
- Admission Panel #2 – Room 285
- AccessLex Presentation – 315
- LSAC Presentation – Room 235
- Overflow Room - 335
- Law Fair – Great Hall, Keches Room & Floors 2-3
- Reception – Mills Family Lounge, 5<sup>th</sup> Floor.

**Shipping Details:**

All boxes should be received no later than Tuesday, September 10, 2024.

Due to limited storage, each school is limited to 2 boxes.

**Please indicate your school name on the outside of your boxes and ship to:**

**Suffolk University Law School  
Attn: Tori Barnaskas  
Office of Law Admission  
120 Tremont Street, Suite 190  
Boston, MA 02108**

*Please note that we are not able to accommodate return shipments of materials so please coordinate with your hotel or local FedEx/UPS store. Any materials left behind will be recycled.*

**Contact Information:**

Tori Barnaskas, Director of Admission

[vbarnaskas@suffolk.edu](mailto:vbarnaskas@suffolk.edu)

617-573-8144

**Tables:**

Two law schools per 8ft. table – each representative will have a 4ft. area to display their banner, materials, etc. Plugs will not be accessible from most of the tables.

**Food:**

There will be a breakroom with beverages and snacks available for law school representatives. We will also be hosting a reception at the conclusion of the event from 1 – 2 pm with drinks and light appetizers to kick off the recruitment season!

**Transportation/Parking:**

Suffolk Law does not have any on campus parking, so we encourage representatives and attendees to use public transportation. You can find directions [here](#). Should you decide to drive, there are local area parking garages listed [here](#).

**Hotels:**

Suffolk University has preferred rates at a number of Boston area hotels. You can find more information [here](#).

**Wifi:**

Username: BLF2024 Password:  
SU\_BLF2024wifi

**Advertising:**

While we are advertising the event to prospective students throughout the Boston and New England area, I encourage each school attending to also let prospective students know that they will be attending the Boston Law Fair and encourage them to attend. [Prospective students can RSVP to attend here](#).

If you have any questions leading up to the fair, please feel free to reach out to me directly!