

LAW SCHOOL FORUMS 2018 ADMISSION ADVICE STRAIGHT FROM THE EXPERTS



An **Important Message** to Law School Applicants from the LSAC Subcommittee on Misconduct and Irregularities in the Admission Process

Full disclosure and complete accuracy is required in all aspects of the law school admission process, including registering for and taking the LSAT; providing information for LSAC's Credential Assembly Service (CAS); completing law school applications; and submitting all required credentials, documents, forms, and letters of recommendation.

The LSAC Subcommittee on Misconduct and Irregularities in the Admission Process recommends that candidates read the information about misconduct and irregularities procedures below and at LSAC.org. To ensure that the information on transcripts and other credentials is accurate, LSAC further recommends that candidates obtain and read copies of their transcripts before having them sent to the Credential Assembly Service.

The Law School Admission Council has established procedures for dealing with instances of possible candidate misconduct or irregularities on the LSAT and in the law school admission process.

Misconduct or irregularity is defined as the submission, **even by mistake**, as part of the law school admission process, of any information that is false, inconsistent, or misleading; the omission of information that may result in a false or misleading conclusion; or the violation of any regulation governing the law school admission process, including any violation of LSAT test center regulations.

Examples of misconduct and irregularities include, *but are not limited to*, submission of an altered or a nonauthentic transcript; submission of an application containing false information; submission of an altered, nonauthentic, or unauthorized letter of recommendation; copying on, or other forms of cheating on, the LSAT; working, marking, erasing, reading, or turning pages on sections of the LSAT during unauthorized times; submission of false, inconsistent, or misleading information to the LSAC Credential Assembly Service; misrepresentation of transcript information, school attendance, honors, awards, or employment; or providing false, inconsistent, or misleading information in the financial aid/scholarship application process.

A charge of misconduct or irregularity may be made prior to a candidate's admission to law school, after matriculation at a law school, or after admission to practice.

The LSAC Subcommittee on Misconduct and Irregularities in the Admission Process will investigate all instances of alleged misconduct or irregularities in the admission process in accordance with the LSAC Rules Governing Misconduct and Irregularities in the Admission Process.

If a subcommittee representative determines that a preponderance of the evidence shows misconduct or irregularity, then a report of the determination is sent to all law schools to which the individual has applied, subsequently applies, or has matriculated. Notation that a misconduct or irregularity report is on file is included on the LSAC law school reports.

More information regarding misconduct and irregularity procedures may be obtained by writing to:

LSAC Subcommittee on Misconduct and Irregularities in the Admission Process
PO BOX 40
662 Penn Street
Newtown PA 18940-0040

LSACinfo@LSAC.org



Law School Admission Council
PO Box 40, Newtown PA 18940-0040
P: 215.968.1001

LAW SCHOOL FORUMS 2018

ADMISSION ADVICE

STRAIGHT FROM THE EXPERTS



Top 10 **Frequently Asked Questions** About the Misconduct and Irregularities Process

- 1. What constitutes misconduct or irregularity?**

The submission, even by mistake, as part of the law school admission process, of any information that is false, inconsistent, or misleading; the omission of information that may result in a false or misleading conclusion; or the violation of any regulation governing the law school admission process, including any violation of LSAT test center regulations.
- 2. What is the difference between misconduct and an irregularity?**

There is no difference. These charges are used simultaneously because intent is not an element in the procedure and is not considered in the findings.
- 3. What kinds of acts or omissions are covered under misconduct or irregularity?**

Anything under the scope of the admission process, including the LSAT; the Credential Assembly Service; and first-year, transfer, and visiting admissions.
- 4. What are the most frequent types of allegations of misconduct or irregularities?**

Misrepresentation of academic record; misrepresentation of information on law school applications; altered, nonauthentic, or unauthorized letters of recommendation; misrepresentation of disciplinary record; violation of LSAT testing regulations; and failure to report prior law school matriculation.
- 5. What is the process if an allegation(s) of misconduct or irregularity is leveled against me?**

You will be issued a charge letter by LSAC detailing the allegation(s), inviting you to respond to the allegation(s), and giving you the option to request a telephonic hearing.
- 6. What determinations can be made?**

If no determination of misconduct or irregularity is found, only you and the initiating party of the charge are notified. If a determination of misconduct or irregularity is found, you, the initiating party of the charge, and all law schools to which you have applied, will subsequently apply, or have matriculated, and other affected persons or institutions as appropriate, are notified.
- 7. If misconduct or irregularity is found, will this decision prevent me from getting into law school or a bar association?**

No recommendation is made to any law school or bar association regarding how the charge of misconduct or irregularity should affect the outcome of a law school or bar admission decision. Each individual law school or bar association chooses how they want to interpret the findings and how it may or may not affect their admission decision.
- 8. Do I need to inform a law school I have applied to of changes to my application if those changes occurred after I submitted my application?**

Yes. By keeping those law schools you have applied to abreast of any changes to the information you submitted during the application process as they occur, you could avoid an allegation of misconduct or an irregularity.
- 9. Why am I being accused of misconduct or irregularity if I simply made an honest mistake on my application?**

Intent is not an element in the procedure and is not considered in the findings. You are expected to provide true and accurate information in your application materials and adhere to all regulations.
- 10. What can I do to avoid committing misconduct or an irregularity?**

Review carefully and adhere to all instructions given for LSAT administrations and application materials.

IMPORTANT NOTE: To get more detailed information on the Misconduct and Irregularities policy, please go to www.lsac.org/jd/apply/misconduct-and-irregularities.asp or www.lsac.org/llm/applying/misconduct-and-irregularities.asp.